



April 1, 2015

Dr. Monty Sullivan, President
Louisiana Community and Technical College System
265 South Foster Drive
Baton Rouge, LA 70806

Dear Dr. Sullivan:

Attached you will find copies of the 2015 GRAD Act report for Northwest Louisiana Technical College in accordance with Act 741 of the 2010 Regular Session of the Louisiana Legislature for your review and approval. Included in this submission are the following documents:

- Student Success Narrative
- The Articulation and Transfer Narrative
- Workforce and Economic Development Narrative
- Institutional Efficiency and Accountability Narrative
- Section 5 Reporting Requirement
- A copy of the online data submission
- Attachment D
- IBC reporting requirements

The college point of contact for this information is Chief Academic Officer, Laurie Morrow. She can be reached at 318-357-3162 or via email at lauriemorrow@nwltc.edu.

Sincerely,

Rick Bateman, Ph.D.
Interim Director

RB:ls

Northwest Louisiana Technical College



NORTHWEST
LOUISIANA TECHNICAL COLLEGE

GRAD Act Performance Objectives/Elements/Measures

2015 Annual Report

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Performance Objective Student Success (Section 1)

Element a) Implement policies established by the institution's management board to achieve cohort graduation rate and graduation productivity goals that are consistent with institutional peers.

Element b) Increase the percentage of program completers at all levels each year.

Element c) Develop partnerships with high schools to prepare students for postsecondary education.

Element d) Increase passage rates on licensure and certification exams and workforce foundational skills.

Performance Objective – Articulation and Transfer (Section 2)

Element a) Phase in increased admission standards and other necessary policies by the end of the 2012 Fiscal Year in order to increase student retention and graduation rates.

Element b) Provide feedback to community colleges and technical college campuses on the performance of associate degree recipients enrolled at the institution.

Element c) Develop referral agreements with community colleges and technical college campuses to redirect students who fail to qualify for admission into the institution.

Element d) Demonstrate collaboration in implementing articulation and transfer requirements provided in R.S. 17:3161 through 3169.

Performance Objective – Workforce and Economic Development

(Section 3)

Element a) Eliminate academic programs offerings that have low student completion rates as identified by the Board of Regents or are not aligned with current or strategic workforce needs of the state, region, or both as identified by the Louisiana Workforce Commission.

Element b) Increase use of technology for distance learning to expand educational offering.

Element d) To the extent that information can be obtained, demonstrate progress in increasing the number of students placed in jobs and in increasing the performance of associate degree recipients who transfer to institutions that offer academic undergraduate degrees at the baccalaureate level or higher.

Performance Objective – Institutional Efficiency and Accountability

(Section 4)

Element c) Upon entering the initial performance agreement, adhere to a schedule established by the institution's management board to increase nonresident tuition amounts that are not less than the average tuition amount charged to Louisiana residents attending peer institutions in other Southern Regional Education Board states and monitor the impact of such increases on the institution.

Element d) Designate centers of excellence as defined by the Board of Regents which have received a favorable academic assessment from the Board of Regents and have demonstrated substantial progress toward meeting the following goals:

Performance Objective – Reporting Requirements (Section 5)

Elements (a) through (i)

Performance Objective: Student Success (1)

Element:

- a) Implement policies established by the institution's management board to achieve cohort graduation rate and graduation productivity goals that are consistent with institutional peers.

In order to achieve cohort graduation rates and graduation productivity goals, Northwest Louisiana Technical College (NWLTC) has implemented policies established by the Louisiana Community and Technical College System (LCTCS). These include policies that provide guidelines for admission, academic amnesty/renewal, cross-enrollment, non-traditional credit, and satisfactory academic progress.

NWLTC also adheres to all of the policies of the Louisiana Board of Regents (BoR). Several policies of the BoR are also designed to have a positive impact on student success measures. These include policies and procedures that provide direction for new programs, delivery of programs through distance technology, program accreditation, minimum requirements for placement into entry-level mathematics and English, and certifying faculty English proficiency,

In addition to what is required by policy, NWLTC has adopted best practices designed to enhance graduation rates. Several programs require students to enroll in a freshman orientation course (ORNT 1000) designed to introduce newly enrolled students to college life and provide an overview of college policies, procedures, and resources as well as study skills and time-management strategies. Each student is assigned to a program advisor who meets with him/her at least once a semester. These meetings achieve several objectives geared toward student retention and success. Advisors and program instructors develop degree plans, discuss progress in the degree plan, track attendance and grades, and identify award levels indicating the student is on track to achieve his/her goal.

During the 2013-2014 academic year, NWLTC piloted a student success center (SSC) at its main campus in an effort to provide supplemental instruction and targeted tutoring to students. In the SSC, each student has the opportunity to receive one-on-one tutoring time in the subject of their choice. Center hours are flexible to meet the needs of students. This endeavor has been successful and has been extended to the branch campuses as well.

iii. Fall to spring retention rate: %

Baseline Year/Term Data to include	Year 5 Benchmark	Year 5 Actual
Fall 13 to Spring 14	61.3%	69.0%
# in Fall 13 Cohort		323
# retained to Spring 14		223

Element:

- b) Increase the percentage of program completers at all levels each year.

The 2012-2013 academic year was a challenging time for Northwest Louisiana Technical College (NWLTC). A combination of budget cuts and the Board of Regents (BoR) low-completer review led to the closure of multiple degree and diploma programs. Additionally, the College migrated from a legacy student information system and implemented various modules of the Banner Enterprise Resource Planning system. In reviewing data to be submitted for that year’s GRAD Act Report, the College discovered that a significant amount of student data was not fully migrated to the new Banner system. A careful, hands-on review of individual student records uncovered scores of additional completers that were approved for resubmission to the BoR. In 2013-2014 the degree audit function within Banner is now operational. The increase in awards shows that NWLTC can now effectively track students as they progress through their programs and can capture completions as students reach certificate, diploma, and degree milestone within the curricula.

In addition to better data management, NWLTC has instituted processes and programs designed to enhance student retention, persistence, and completion. An early alert system is in place to identify students in jeopardy due to attendance and or lack of progress on assignments. Once identified by instructors, the students are contacted by a counselor to determine what barriers are preventing them from active attendance or from obtaining satisfactory progress in the course. Academic advising and career counseling is provided by the Office of Student Affairs. In the event that more in-depth counseling is needed, proper referrals are made to appropriate agencies in the community.

i. Percent change in program completers.

Measure	Year 5 Benchmark	Year 5 Actual
Certificate (Award level 1)	2.3%	73.6%
	224	382
Diploma (Award level 2)	1.2%	-10.3%
	411	364
Associate (Award level 3)	15.6%	15.6%
	37	37

Element:

- c) Develop partnerships with high schools to prepare students for postsecondary education.

Northwest Louisiana Technical College serves a nine-parish region of the state and has partnerships with high schools in each parish. Through its Career and Technical Education Dual Enrollment (CTE-DE) program, NWLTC works closely with dozens of high schools to recognize the CTE training students receive while in high school and

enable advanced placement in technical programs offered by NWLTC. This collaboration speeds CTE students toward certificate, diploma, and degree completion and job readiness.

In addition to the high school campus-based dual enrollment, the College also offers opportunities for high school students to dually enroll in CTE programs at our five campuses. These students are directed toward high skill, high demand, and high wage career pathways and training programs. NWLTC also offers opportunities for high school students to enroll in CTE programs during the summer term. Students that take advantage of the multiple options to earn dual credit can complete a technical diploma program while simultaneously earning a high school diploma.

NWLTC has been an active participant in Jump Start, “the state’s new program for school districts, colleges, and businesses to collaborate in providing career courses and workplace experiences to high school students, certifying them for the career fields most likely to lead to high-wage jobs.” NWLTC is represented on Northwest Regional Jump Start Team and is working with stake holders in career and technical education, including CTE supervisors from the nine-parish service area, to develop a model which will prepare high school students for careers in Louisiana’s high-growth job sectors.

The 2013-2014 academic year saw an increase in the participation rate of high school students in the College’s CTE-DE program. Compared to the 2012-2013 academic year, there were 31% more students participating in CTE-DE, 41% more credit hours pursued, and 32% more credit hours completed. NWLTC continues to explore opportunities for increasing CTE-DE and expanding its activities with its secondary partners.

- i. Number of high school students enrolled during the reporting year**
- ii. Number of semester credit hours in which these students enrolled**
- iii. Number of semester credit hours completed by the these students**

High School Dual Enrollment 2013-2014				
	Summer 2013	Fall 2013	Spring 2014	Total
# of HS students enrolled	14	780	1025	1819
# of credit hours enrolled	90	4084	5774	9948
# of credit hours completed	82	3886	5685	9653

Element:

- d) Increase passage rates on licensure and certification exams and workforce foundational skills.

Northwest Louisiana Technical College recognizes that a useful measure of success is the passage rate on professional licensing exams. The Council on Occupational Education, the College’s accreditor, also reviews success on licensure exams. Four programs at NWLTC require graduates to pass licensing examinations in order to practice in their

respective fields. These programs are Barber Styling (Louisiana Board of Barbers), Cosmetology (Louisiana Board of Cosmetology), Commercial Truck Driving (State of Louisiana), and Practical Nursing (Louisiana State Board of Practical Nurses). Passage rates for programs are carefully analyzed, and, if required, the course content, delivery of subject matter, and material available to students are revised to enhance performance.

In the 2013 year, 137 NWLTC students in the four programs outlined above sat for licensure exams. Of that number, 128 students passed providing a licensure passage rate of 93.4%. While the number of students sitting for licensure exams was lower in 2014 (101), more passed the licensure exams (96) leading to a licensure passage rate of 95.0%.

i.a. Passages rates on licensure exams

Licensure Passage Rates 2014			
Program	# of Students attempting licensure	# of Students receiving licensure	Passage Rate
Barber Styling	13	13	100%
Cosmetology	6	6	100%
Commercial Truck Driving	15	15	100%
Practical Nursing	67	57	85.1%
Overall	101	91	90.1%

i.c. Passages rates on “first-time” sitters of licensure exam in Nursing (PN)

Recognizing marginal first-time NCLEX passage rates at some of its campuses in 2013 (72.5%), NWLTC conducted an extensive review of its programs with the Louisiana State Board of Practical Nurse Examiners in late 2013. Results of this review included implementation of stronger academic and attendance requirements of students and instructional personnel changes. After implementation of these changes, NWLTC saw an increase in NCLEX passage rate from 84% to 85.1%. While this is an increase over 2013 and within 2% of the benchmark established for Year 5. NWLTC continues to identify opportunities to improve the quality of its Practical Nursing program and expects to continue to improve.

First-time Passage Rates on NCLEX-PN					
Year	Program	# of Students attempting licensure	# of Students passing licensure exam on first sitting	Benchmark	First-time Passage Rate
2013	Practical Nursing	119	100	86.5%	84.0%
2014	Practical Nursing	67	57	87.0%	85.1%

ii. Number of Students Receiving Certifications

NWLTC programs offer students the opportunity to earn business and industry credentials. Credentials offered include HVAC Excellence and Environmental Protection Agency (EPA) for the HVAC graduates; the State Licensing Board for Contractors for

the Electrician graduates; the National Allied Health Test provides certification for phlebotomy, EKG, patient care technician students; Pearson VUE for students that complete COMPTIA curriculum; NCCER (National Center for Construction Education and Research) offers certification in construction fields; the Department of Health and Hospitals certifies students that complete the CNA program; the Occupational Safety and Health Administration offers OSHA certification; and Certiport provides MOUS (Microsoft Office User Specialist) certification.

# of Students Receiving 2014	
Industry-Based Certification	# of Students receiving certification
Certified Nurse Assistant	230
NCCER (all areas)	326
HVAC Excellence	141
HVAC – EPA	48
OSHA	51
Microsoft Office User Specialist (MOUS)	19
Phlebotomy	20
EKG	0
Internet and Computing (all areas)	0
Electrician License	0
Patient Care Technician	13
Overall	848

iii. Number of Students Assessed and Receiving WorkKeys Certification

WorkKeys Certificates Earned 2013-2014	
Platinum	0
Gold	33
Silver	101
Bronze	29
Total	163

Performance Objective: Articulation and Transfer (2)

Element:

- a) Phase in increased admission standards and other necessary policies by the end of the 2012 Fiscal Year in order to increase student retention and graduation rates.

Northwest Louisiana Technical College is an open access technical college.

Element:

- b) Provide feedback to community colleges and technical college campuses on the performance of associate degree recipients enrolled at the institution.

Northwest Louisiana Technical College offers career and technical education programs designed for entry and advancement in high-skill, high-demand, and high-wage careers. Consequently, the College has not typically sought out feedback reports from colleges and universities. However, we are beginning to understand that a limited number of NWLTC students do matriculate to four-year universities and the College is currently engaged in efforts to establish reverse transfer agreements with universities in our region. An outgrowth of this evolving relationship should also be the establishment of regular feedback reports that provide information on the success of Northwest transfer students.

Element:

- c) Develop referral agreements with community colleges and technical college campuses to redirect students who fail to qualify for admission into the institution.

Northwest Louisiana Technical College (NWLTC) works closely with Bossier Parish Community College (BPCC) to enhance services to students, faculty, and staff. NWLTC's general education courses are taught by BPCC which has a steady supply of faculty that meet the Southern Association of Colleges and Schools guidelines for transferable general education coursework. NWLTC programming is not designed for transfer and our students do not typically transfer to four year institutions; however, they do cross-enroll for general education courses which are required in Associate of Applied Science programs.

NWLTC and BPCC work collaboratively to direct students to the institution best suited to their needs. In the 2013-2014 academic year, NWLTC referred 130 students to BPCC and 125 of those students enrolled at the College. In addition to the cross-enrollment mentioned above, the institutions have memoranda of understanding to:

- 1) Extend recreational facilities, sporting events, and cultural/performing arts activities offered by BPCC to the faculty, staff and students of NWLTC; and
- 2) Extend the support of BPCC's purchasing department to NWLTC.
- 3) Share library services.

NWLTC also works with its four-year partners in the region. A memorandum of understanding was recently signed between NWLTC and Northwestern State University (NSU) extending professional development opportunities to NWLTC faculty and staff. Full-time faculty and staff can receive a tuition reduction for undergraduate and graduate level courses offered at NSU. NWLTC is pursuing similar agreements with other four-year partners in the region.

In an effort to reach out to students who fail to earn admission to four-year colleges and universities in the northwest Louisiana region, NWLTC is working closely with each of these institutions to develop a brochure that outlines the technical training programs available at our institution. The goal is to ensure that all students who reside in NWLTC's service area and receive a non-admission letter from any of the four-year institutions in our area are referred to NWLTC by the university.

- i. Number of students referred**
- ii. Number of referred students enrolled**

Students Referred to Bossier Parish Community College 2013-2014	
# of Students referred to BPCC	# of Students enrolled at BPCC
130	125

Element:

- d) Demonstrate collaboration in implementing articulation and transfer requirements provided in R.S. 17:3161 through 3169.

Northwest Louisiana Technical College does not offer and is not eligible to offer the Associate of Arts Louisiana Transfer, the Associate of Science Louisiana Transfer, or the Associate of Science in Teaching degrees.

Performance Objective: Workforce and Economic Development (3)

Element:

- a) Eliminate academic programs offerings that have low student completion rates as identified by the Board of Regents or are not aligned with current or strategic workforce needs of the state, region, or both as identified by the Louisiana Workforce Commission.

Northwest Louisiana Technical College reviews all of its academic programs on an annual basis. These program reviews include an assessment of several metrics including completion rates and alignment with current or strategic workforce needs. The Louisiana Board of Regents also engages in a periodic low-completer review and provides reports on low-completer programs to the State's institutions of higher education. Additionally, fiscal constraints placed on the College can also have an impact on decisions to eliminate an academic program. In the 2013-2014 academic year, the internal review, the BoR review, and budget cuts inspired the elimination of eight programs (a greater than normal number). Utilizing the College and the System mechanisms for program revision,

NWLTC made adjustments to one program in order to update and align curricula to meet workforce needs in Northwest Louisiana.

NWLTC utilizes occupational advisory committees consisting of industry and workforce representatives for each program offered by the College. These committees meet at least twice a year and evaluate each program curriculum for relevance and alignment with workforce needs. Additionally, NWLTC makes regular use of the occupational forecasting done by the Department of Labor and seeks to align its programming to four and five star jobs at the tier one and tier two levels. The College also benefits from having an office of the Louisiana Workforce Commission located on its Minden Campus because it has quick and easy access to up-to-the-minute workforce data.

i. Programs Eliminated

Number of Programs Eliminated
8

ii. Programs Modified or Added

Number of Programs	
Modified	Added
0	3

iii. Percentage of programs aligned with workforce needs

Percentage of programs aligned with workforce needs
100%

Element:

- b) Increase use of technology for distance learning to expand educational offerings.

The NWLTC goal of expanding educational offerings by increasing the use of technology for distance learning opportunities is progressing slowly. NWLTC’s new leadership is focused on expanding distance education opportunities. The College anticipates a major focus on the establishment of additional distance education options in the near future.

A Memorandum of Agreement between NWLTC and Bossier Parish Community College has resulted in the availability of general education courses through compressed video. Delivery of the classes utilizing this technology provides 15 credit hours of general education courses required in the Associate of Applied Science degree. Three NWLTC campuses currently offer AAS programs: Minden, Natchitoches and Shreveport campuses. Technology infrastructure is currently being secured that will enable the two remaining campuses (Sabine Valley and Mansfield) to provide telepresence educational opportunities as well.

NWLTC instructors make use of classroom management platform software to bring distance education pedagogy (i.e. discussion boards and online grade books) into the traditional learning process. Moodle and EnGrade are examples of the type of classroom management software technology used at NWLTC. These software platforms allow instructors to post grades, assignments, PowerPoint presentations, and class notes. Students have the opportunity to enter discussion boards, retrieve class notes, post completed assignments, review grades, and contact instructors. This familiarity with distance education tools will speed the transition to more online offerings at NWLTC.

i. Number of course sections offered through distance education

Number of course sections	2013-2014
College Total	0
50 - 99% Distance Education	0
100% Distance Education	0

ii. Number of students enrolled in distance education courses

Number of students enrolled	2013-2014
College Total	0
50 - 99% Distance Education	0
100% Distance Education	0

iii. Number of degree programs offered 100% through distance education

Number of degree programs	2013-2014
College Total	0
50 - 99% Distance Education	0
100% Distance Education	0

Currently, NWLTC does not have any degree program offered through 100% distance education. In the spring of 2016, NWLTC will work through its accreditor, the LCTCS, and the Board of Regents to obtain authority to offer additional distance education courses and will explore the offering of a completely online degree program.

Element:

- d) To the extent that information can be obtained, demonstrate progress in increasing the number of students placed in jobs and in increasing the performance of associate degree recipients who transfer to institutions that offer academic undergraduate degrees at the baccalaureate level or higher.

Northwest Louisiana Technical College is accredited by the Council on Occupational Education which requires an annual reporting of enrollment, licensure, completion and

placement data. Placement rate information for completers at different award levels is provided below.

i. Percent of completers found employed

COE Annual Report of Completers 2013-2014			
Award level	Completers	Employed	Percentage
TCA	722	434	60.1%
CTS	382	303	79.3%
TD	364	287	78.8%
AAS	37	29	78.4%
Total	1505	1053	70.0%

Performance Objective: Institutional Efficiency and Accountability (4)

Element:

- c) Upon entering the initial performance agreement, adhere to a schedule established by the institution’s management board to increase nonresident tuition amounts that are not less than the average tuition amount charged to Louisiana residents attending peer institutions in other Southern Regional Education Board states and monitor the impact of such increases on the institution. However, for each public historically black college or university, the nonresident tuition amounts shall not be less than the average tuition amount charged to Louisiana residents attending public historically black colleges and universities in other Southern Regional Education Board states.

As a constituent institution of the Louisiana Community and Technical College System (LCTCS), Northwest Louisiana Technical College (NWLTC) adheres to the LCTCS Plan for Increasing Nonresident Tuition that was adopted by the LCTCS Board of Supervisors at their meeting on February 9, 2011. This plan will increase non-resident tuition and fee amounts to the average of tuition charged to Louisiana residents attending peer-institutions in other Southern Regional Education Board (SREB) states within six (6) years. The SREB non-resident target of \$7,444 will be reached in the 2014-2015 academic year.

The College’s non-resident headcount has historically been very low averaging 14 students annually. The increase in the non-resident tuition is not anticipated to have a negative impact on the College’s enrollment. If non-resident headcount continues at its current level, the impact on revenue will be approximately \$15,600 annually in years 5-6 of the 6 year plan. NWLTC’s total budgeted self-generated revenue was \$2,756,233.00 in fiscal year 2012-2013 and, therefore, the impact of this additional non-resident tuition revenue is minimal.

Plan for increasing non-resident tuition and fees charged to SREB average				
	SREB non-resident tuition	Northwest non-resident tuition	Difference	Northwest Percentage of SREB
Baseline	\$7444	\$1852	\$5592	24%
Year 1	\$7444	\$1852	\$5592	24%
Year 2	\$7444	\$3052	\$4292	41%
Year 3	\$7444	\$4118	\$3326	55%
Year 4	\$7444	\$5219	\$2225	70%
Year 5	\$7444	\$5758	\$1686	77%
Year 6	\$7444	\$7444		100%

i. Tuition and fees charged to non-resident students

Tuition and fees charged to non-resident students			
Academic Year	NWLTC	Peer College non-resident tuition/fees	Percent Difference
2011-2012	\$3052	\$3916	22.0%
2012-2013	\$4133	\$5172	25.1%
2013-2014	\$6522	\$7530	15.5%

Element:

- d) Designate centers of excellence as defined by the Board of Regents which have received a favorable academic assessment from the Board of Regents and have demonstrated substantial progress toward meeting the following goals:

On June 26, 2013, the Board of Regents approved Academic Affairs Policy 2.05A defining centers of excellence, identifying their attributes, and establishing a process for proposing a center of excellence designation. Northwest Louisiana Technical College has not yet submitted a proposal but is considering the creation of a workforce excellence in Computer Information Technology that will respond to the growing prevalence of IT firms in the Shreveport/Bossier area.

i. Percent of eligible programs that are discipline accredited

Northwest Louisiana Technical College currently has 19 programs that are either “mandatory” or “recommended” for discipline accreditation. Of that number, 11 are currently accredited by the agencies recommended in Board of Regents Academic Affairs Policy 2.13.

Percentage of eligible programs that are discipline accredited			
# of eligible programs	# of eligible programs accredited	Benchmark	Calculated Rate
19	11	55%	57.9%

Performance Objective: Reporting Requirements (5)

Elements:

a. Number of students by classification

Undergraduate headcount
3438

Undergraduate FTE
1845.3

b. Number of instructional staff members

Instructional staff members
138

FTE instructional staff members
88.4

c. Average class student-to-instructor ratio

Average undergraduate class size
20.9

d. Average number of students per instructor

Average number of FTE students to FTE faculty
13.4

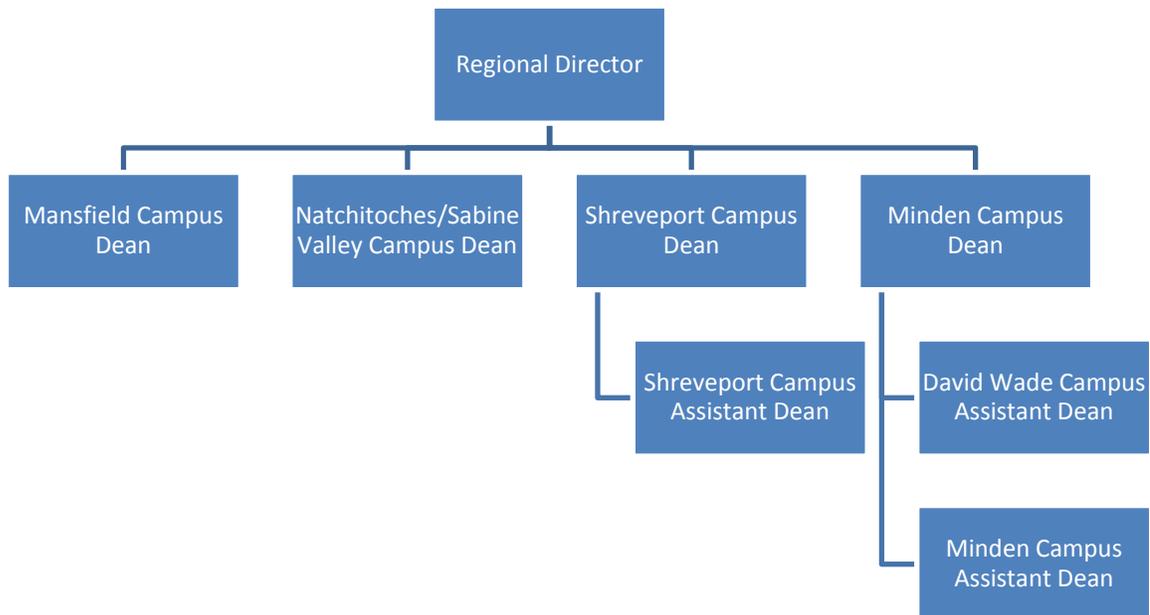
e. Number of non-instructional staff members in academic colleges and departments

Number of non-instructional staff	FTE non-instructional staff
4	4

f. Number and FTE of staff in administrative areas

Number of administrative staff	FTE of administrative staff
8	8

g. Organizational chart containing all departments and personnel in the institution down to the second level of the organization below the president, chancellor, or equivalent position (as of Fall 2014)



h. Salaries of all personnel identified in subparagraph (g) above and the date, amount, and type of all increases in salary received since June 30, 2008.

Position	Total Base Salary, Fall 2009	Salary changes since 6/30/2011 reported for fall 2011	Salary changes since 6/30/2012 reported for fall 2012	Salary changes since 6/30/2013 reported for fall 2013	Salary changes since 6/30/2014 reported for fall 2014
Regional Director / Minden Campus Dean	\$101,611.90	0%	0%	0%	0%
Mansfield Campus Dean	\$71,818.24	15% increase \$82,590.00 assumed additional regional duties	0%	July 1, 2013 \$70,000.00 Replace Retired Campus Dean	0%
Natchitoches / Sabine Campus Dean	\$69,500.08	15% increase \$79,925.00 assumed additional regional duties	0%	0%	0%
Shreveport Campus Dean	\$65,597.15	15% increase \$75,436.00 assumed additional	0%	0%	0%

		regional duties			
Shreveport Campus Assistant Dean	\$63,904.88	0%	0%	July 1, 2013 \$51,999.00 Replaced Retired Assistant Dean	0%
Minden Campus Assistant Dean	\$60,556.62	0%	0%	0%	0%
David Wade Campus Assistant Dean	\$51,870.02	0%	0%	0%	0%

i. A cost performance analysis

- i. Total operating budget by function, amount and percent of total, reported in a manner consistent with the National Association of College and University Officers guidelines.**

Northwest Louisiana Technical College		
Expenditures by Function:	Amount	% of Total
Instruction	\$ 4,971,297	50%
Research		
Public Service		
Academic Support	\$ 26,865	.27%
Student Services	\$ 966,378	10%
Institutional Services	\$ 2,230,446	22%
Scholarships/Fellowships		
Plant Operations/Maintenance	\$ 1,349,588	14%
Total E&G Expenditures	\$ 9,544,547	96%
Hospital		
Transfers out of agency	\$ 413,640	4%
Athletics		
Other		
Total Expenditures	\$ 9,958,214	100%

- ii. Average yearly cost of attendance for the reporting year as reported to the United States Department of Education.**

Average yearly cost of attendance
\$15,941

- iii. Average time to degree for completion of academic programs at 4-year universities, 2-year colleges and technical colleges.**

Average time to degree
2.3 years

- iv. Average cost per degree awarded in the most recent academic year.**

Average cost per degree awarded (2014)
\$2959.00

v. Average cost per non-completer in the most recent academic year.

Average cost per non-completer (2014)
\$2959.00

vi. Total expenditures for the most recent academic year.

Total expenditures for 2013-2014 academic year
\$9,958,214.00

Appendix #2 to Attachment B
Reporting Template for GRAD Act Elements 1.d.i. and 1.d.ii.
2-year Colleges and Technical Colleges

Institution:

INDUSTRY-BASED CERTIFICATIONS	EXAM THAT MUST BE PASSED TO OBTAIN CERTIFICATION	ENTITY THAT GRANTS REQUIRED CERTIFICATION (source for reporting)	BASELINE YEAR	# Students receiving certifications
Adobe Certification	Adobe Certified Expert	Adobe		
American Petroleum Institute- 6th Edition Rigger	API	Database		
American Petroleum Institute- Personal Survival	Personal Survival			
American Welding Society	AWS Entry Level Welder			
Automotive (ASE) -- 47.0604	ASE	National Institute for Automotive Service Excellence	2013-14 AY	0
Barbering -- 12.0402	Barber (BBC)	State of Louisiana Board of Barber Examiners	2013-14 AY	13
Care and Development of Young Children -- 19.0709	CDA	Council for Professional Recognition	2013-14 AY	0
Certified Clinical Medical Assistant	CCMA	National Health Career Assn.		
Certified Manufacturing Specialist	CMS	Georgia Quickstart		
Certified Wireless Technology Specialist	CWTS	Pearson VUE/Prometric		
Certiport's Internet and Computing Core	COMPtIA IC3	Pearson VUE/Prometric		
Child Development -- 190709	CDA	LA Pathways Assn.		
Commercial Diving - 490304	ACDI and ACDE (American Commercial Diving Institute and American Commercial Divers Educators			
Commercial Drivers License	CDL	Department of Transportation Office of Motor Vehicles	2013-14 AY	15
Communications Electronics	CET and FCC licenses			
Cosmetology -- 120401	Cosmetology	Louisiana State Board of Cosmetology	2013-14 AY	6
Culinary -- 120503	SERVSAFE	American Culinary Federation	2013-14 AY	2
Diving	Commercial Diver/Tender Diver	Assoc. of Commercial Diving Educators/Assoc. of Diving Contractors International		
Drafting -- 15.1301	CD	American Design Drafting Assn.	2013-14 AY	0
Electrician -- 46.0302	State License	Louisiana State Licensing Board for Contractors	2013-14 AY	0
Electrician - city license - 460302	City of Thibodaux Electrical License			
EKG	CET/NRCEKG	Nat. Health Career Assn./Nat. Allied Health Test Registry	2013-14 AY	0
EMT Basic	NREMT-B	State Database		
EMT Paramedic	NREMT-P	State Database		
Fork Lift	Forklift	Workforce Dept.		
Graphic Arts Education and Research Foundation -- 10.0303	PrintEd	PrintEd	2013-14 AY	0
Hazwoper - 40 hours				
Heating, Ventilation and Air Conditioning -- 47.0201	HVAC Excellence	ESCO Institute	2013-14 AY	141
HVAC - EPA -- 47.0201	EPA	Air Conditioning Heating and Refrigeration Institute (AHRI)	2013-14 AY	39
Computer-programming-specialty areas	college will identify			
Internet and Computing all areas (COMPtIA, CISCO, IC3)	Network +, A+, iNet+, A+ COMPtIA (multiple)	Pearson VUE/Prometric	2013-14 AY	0
MCITP: Enterprise Administrator on Windows Server 2008	MCITP	Prometric		
Menhaden Fisheries Industry -	Omega Protein			
Microsoft Certified IT Professional: Server 2008 Active Directory	MCITP	Prometric		
Microsoft Certified IT Professional: Server 2008 Application Infrastructure	MCITP	Prometric		
Microsoft Certified IT Professional: Server 2008 Enterprise Administration	MCITP	Prometric		
Microsoft Certified IT Professional: Server 2008 Network Infrastructure	MCITP	Prometric		
Microsoft Certified IT Professional: Windows 7 Configuration	MCITP	Prometric		
Microsoft Office User Specialist (MOUS)	MOUS	Certiport	2013-14 AY	19
National Restaurant Association	Servsafe	National Restaurant Association	2013-14 AY	2
National Retailers Federation (NRF)	NRF-CS	National Retailers Federation	2013-14 AY	24
NCCER - all areas (National Center for Construction Education and Research)	NCCER	NCCER	2013-14 AY	326
Nursing-CNA	LABENFA	Louisiana Nurse Aide Registry in BR- Department of Health and Hospitals	2013-14 AY	230
OPET	EETC			
OSHA	OSHA	Occupational Safety and Health Administration	2013-14 AY	51
Patient Care Tech	CPCT/NRCPT	Nat. Health Career Assn./Nat. Allied Health Test Registry	2013-14 AY	13
Personal Fitness Trainer	ACE	Gatlin Education		
Petroleum Education	PEC, PEC-OPPS, Safe Gulf	Safety, Environmental & Operational Training Inc.	2013-14 AY	0
Phlebotomy - CPT	CPT/NRCPT	Nat. Health Career Assn./Nat. Allied Health Test Registry	2013-14 AY	20
Real Estate	Salesperson	Louisiana Real Estate Commission		
U.S. Coast Guard all specialty areas	USCG	USCG		
WorkKeys (all areas, levels)	workkeys	ACT	2013-14 AY	163

*Institutions are to provide institution name and report data in cells shaded in BLUE for those IBCs marked with V on Appendix #1
Baseline Year = most recent year data published by entity that grants licensure/certification*