



Statewide Student Profile System System Specifications

August 25, 2003



**LOUISIANA BOARD OF REGENTS
Statewide Student Profile System**

July 15, 2003
Memorandum to Users

Due to the development and implementation timeline of the Student Transcript System (Louisiana high school transcript data), the following data elements for academic year 2003-04 (Fall, Winter, or Spring):

- 1) High School Grade Point Average,
- 2) High School Percentile Rank, and
- 3) Board of Regents' Core Flag

will:

- a) **NOT** be required for in-state students and
- b) be **OPTIONAL** for out-of-state students.

These elements will become active and required in Fall 2004.

Regents' Staff



**LOUISIANA BOARD OF REGENTS
Statewide Student Profile System**

Systems Specifications

| | | |
|------------------|-------------------------|--------------|
| <u>Due Date:</u> | Fall Semester/Quarter | January 15 |
| | Winter Quarter | March 15 |
| | Spring Semester/Quarter | June 15 |
| | Summer Semester/Quarter | September 15 |

Report Scope: 14th class day (or equivalent) census of current term enrollment, but collected at the end of term to facilitate the compilation of student level term outcomes.

Reporting Medium: (1) The preferred reporting medium is via electronic File Transfer Protocol (FTP). An FTP site has been set up for this purpose. You will need the following information to access the site:

Logon ID: anonymous
Password: call (225) 342-4253 to obtain current password
Format: ASCII with CR+LF following each record
IP Address: as400.regents.state.la.us or 198.176.252.98

Filename: SPSINPUT.SPXXYYZZ

*Where; XX = BoR Institution Code
Y = Semester/Term
ZZ = Academic Year Begin (exclude century)*

NOTE: After the file has been transmitted, send e-mail to borinfo@regents.state.la.us indicating the successful upload of the file.

(2) If FTP capability is not available, data may be submitted via 100MB or 200MB Zip disk or 3.5-inch personal computer diskette (720K or 1.44M). Note, however, that 720K diskettes that have been formatted to 1.44M are **NOT** acceptable and will be returned without processing.

RECORD DESCRIPTION

| Data Element Name | Code or Source of Code | Field Position | Field Format | Field Length |
|-----------------------------------|------------------------|----------------|--------------|--------------|
| Academic Date | See Definitions | 01-05 | | 5 |
| Academic Year Begin | 'YYYY' | 01-04 | PIC X(4) | 4 |
| Academic Term | | 05 | PIC X(1) | 1 |
| Summer Semester/Quarter | 1 | | | |
| Fall Semester/Quarter | 2 | | | |
| Winter Quarter | 3 | | | |
| Spring Semester/Quarter | 4 | | | |
| Institution Code | Appendix A | 06-07 | PIC X(2) | 2 |
| Student Identification Number | See Definitions | 08-16 | PIC X(9) | 9 |
| Student Name | See Definitions | 17-60 | | 44 |
| Last Name | | 17-36 | PIC X(20) | 20 |
| First Name | | 37-56 | PIC X(20) | 20 |
| Middle Initial | | 57 | PIC X(1) | 1 |
| Suffix | | 58-60 | PIC X(3) | 3 |
| Student Race | See Definitions | 61 | PIC X(1) | 1 |
| Asian or Pacific Islander | 1 | | | |
| American Indian or Alaskan Native | 2 | | | |
| Black, Non-Hispanic | 3 | | | |
| Hispanic | 4 | | | |
| NOT USED | 5 | | | |
| White, Non-Hispanic | 6 | | | |
| Foreign/Non-Resident Alien | 7 | | | |
| Race/Ethnicity Unknown | 8 | | | |
| Student Gender | | 62 | PIC X(1) | 1 |
| Male | M | | | |
| Female | F | | | |
| Fee Residence | See Definitions | 63 | PIC X(1) | 1 |
| Yes | Y | | | |
| No | N | | | |
| U.S. Citizenship | | 64 | PIC X(1) | 1 |
| Yes | Y | | | |
| No | N | | | |
| Parish/State/Country | See Definitions | 65-66 | PIC X(2) | 2 |
| Birth Date | See Definitions | 67-72 | | 6 |
| Birth Month | 'MM' | 67-68 | PIC X(2) | 2 |
| Birth Year | 'YYYY' | 69-72 | PIC X(4) | 4 |
| Admission Status | See Definitions | 73 | PIC X(1) | 1 |
| Student Level | See Definitions | 74-75 | PIC X(2) | 2 |
| Preparatory | PR | | | |
| Freshman | FR | | | |
| Sophomore | SO | | | |
| Junior | JR | | | |
| Senior | SR | | | |
| Professional | P1/P2/P3/P4 | | | |
| Graduate I | G1 | | | |
| Graduate II | G2 | | | |
| Specialist | SP | | | |
| Other Undergraduate | OU | | | |
| Other Graduate | OG | | | |
| Program Classification | See Definitions | 76-85 | | 10 |
| CIP Code | See Definitions | 76-81 | PIC X(6) | 6 |

| Data Element Name | Code or Source of Code | Field Position | Field Format | Field Length |
|---|-------------------------|----------------|--------------|--------------|
| Degree Level Code | | 82-83 | PIC X(2) | 2 |
| Diploma | DP | | | |
| Certificate (one-year) | C1 | | | |
| Certificate (two-year) | C2 | | | |
| Associate (two years) | 10 | | | |
| Post-Associate Certificate | 11 | | | |
| Baccalaureate | 20 | | | |
| Post-Baccalaureate Certificate | 21 | | | |
| Masters | 30 | | | |
| Post-Masters Certificate | 31 | | | |
| Doctorate | 40 | | | |
| Post-Doctoral Certificate | 41 | | | |
| Professional | 50 | | | |
| Post-Professional Certificate | 51 | | | |
| Educational Specialist | 60 | | | |
| Non-degree Seeking Student | ND | | | |
| Increment Key | See Definitions | 84-85 | PIC X(2) | 2 |
| Program Admission Flag | See Definitions | 86 | PIC X(1) | 1 |
| High School Graduation Year | 'YYYY', See Definitions | 87-90 | PIC X(4) | 4 |
| High School Code | See Definitions | 91-96 | PIC X(6) | 6 |
| High School Grade Point Average | See Definitions | 97-100 | PIC 9(1)V999 | 4 |
| High School Class Percentile Rank | See Definitions | 101-103 | PIC 9(3) | 3 |
| Admission Test Type | See Definitions | 104 | PIC X(1) | 1 |
| American College Test (ACT) | A | | | |
| Scholastic Aptitude Test (SAT) | S | | | |
| Test of English as a Foreign Language (TOEFL) | T | | | |
| Admission Test Score | See Definitions | 105-108 | PIC 9(4) | 4 |
| Board of Regents' Core Flag | See Definitions | 109 | PIC X(1) | 1 |
| Yes | Y | | | |
| No | N | | | |
| Current Term Grade Point Average | See Definitions | 110-113 | PIC 9(1)V999 | 4 |
| Cumulative Overall Grade Point Average | See Definitions | 114-117 | PIC 9(1)V999 | 4 |
| Academic Standing at End of Term | See Definitions | 118 | PIC X(1) | 1 |
| Good Standing | G | | | |
| Probation Standing | P | | | |
| Suspension | S | | | |
| Withdrawn from school | W | | | |
| Total Student Credit Hours Scheduled | See Definitions | 119-122 | PIC 9(3)V9 | 4 |
| Total Student Contact Hours Scheduled | See Definitions | 123-126 | PIC 9(3)V9 | 4 |
| Not Used | Blanks | 127-145 | | 19 |
| Student Course Information | | 146-173 | | 28 |
| Enrolled at Census Date | See Definitions | 146 | PIC X(1) | 1 |
| Yes | Y | | | |
| No | N | | | |
| Developmental Course Flag | Blank or D | 147 | PIC X(1) | 1 |
| Contact Hour Course Flag | Blank or C | 148 | PIC X(1) | 1 |
| Not Used | Blanks | 149 | | 1 |
| Course Abbreviation | See Definitions | 150-153 | PIC X(4) | 4 |
| Course Classification (CIP) | See Definitions | 154-159 | PIC X(6) | 6 |
| Course Number | See Definitions | 160-163 | PIC X(4) | 4 |
| Section Number | See Definitions | 164-167 | PIC X(4) | 4 |

| Data Element Name | Code or Source of Code | Field Position | Field Format | Field Length |
|---|--|-----------------------|---------------------|---------------------|
| Course Credit/Contact Hours | See Definitions | 168-171 | PIC 9(3)V9 | 4 |
| Course Grade | 'A', 'B', 'C', 'D', 'F', 'I', 'P', 'S', 'U', 'AU', 'CR', 'NC', 'W', 'WA', 'WB', 'WC', WD', 'WF', 'NC', 'E', 'IF', 'IS', 'IU', 'PI', 'HP' | 172-173 | PIC X(2) | 2 |
| Repeats positions 146-173 for student's | 2 nd course, blank if none | 174-201 | | 28 |
| Repeats positions 146-173 for student's | 3 rd course, blank if none | 202-229 | | 28 |
| Repeats positions 146-173 for student's | 4 th course, blank if none | 230-257 | | 28 |
| Repeats positions 146-173 for student's | 5 th course, blank if none | 258-285 | | 28 |
| Repeats positions 146-173 for student's | 6 th course, blank if none | 286-313 | | 28 |
| Repeats positions 146-173 for student's | 7 th course, blank if none | 314-341 | | 28 |
| Repeats positions 146-173 for student's | 8 th course, blank if none | 342-369 | | 28 |
| Repeats positions 146-173 for student's | 9 th course, blank if none | 370-397 | | 28 |
| Repeats positions 146-173 for student's | 10 th course, blank if none | 398-425 | | 28 |
| Repeats positions 146-173 for student's | 11 th course, blank if none | 426-453 | | 28 |
| Repeats positions 146-173 for student's | 12 th course, blank if none | 454-481 | | 28 |
| Repeats positions 146-173 for student's | 13 th course, blank if none | 482-509 | | 28 |
| Repeats positions 146-173 for student's | 14 th course, blank if none | 510-537 | | 28 |
| Repeats positions 146-173 for student's | 15 th course, blank if none | 538-565 | | 28 |
| Repeats positions 146-173 for student's | 16 th course, blank if none | 566-593 | | 28 |
| Repeats positions 146-173 for student's | 17 th course, blank if none | 594-621 | | 28 |
| Repeats positions 146-173 for student's | 18 th course, blank if none | 622-649 | | 28 |
| Repeats positions 146-173 for student's | 19 th course, blank if none | 650-677 | | 28 |
| Repeats positions 146-173 for student's | 20 th course, blank if none | 678-705 | | 28 |

DEFINITIONS

Academic Date: This data element will span five positions of the record. The fifth position will indicate the academic term as specified below.

| <u>TERM</u> | <u>CODE</u> |
|-------------------------|-------------|
| Summer Semester/Quarter | 1 |
| Fall Semester/Quarter | 2 |
| Winter Quarter | 3 |
| Spring Semester/Quarter | 4 |

The first four positions will be academic/fiscal year beginning year; that is, if the academic year is 2001-2002, code **2001**. For example, to indicate the Fall Semester/Quarter of academic year 2001-2002, the academic date would be coded as **20012**; the Spring Semester/Quarter of that same academic year would be coded as **20014**.

Academic Standing at End of Term: The student's academic standing, as determined by the reporting institution, at the end of the reported term. Code **G** for Good Standing, **P** for Probation, **S** for Suspension and **W** for Withdrawn from school.

Admission Status: The student's current standing with regard to his/her attendance experience at the reporting institution.

| <u>Code</u> | <u>Title</u> | <u>Description</u> |
|-------------|--------------------------|--|
| 1 | First-Time Freshman | An entering freshman who has never attended any college (or other postsecondary institution). Includes students enrolled in the fall term who attended college for the first time in the prior summer term. Also includes students who entered with advanced standing (college credits earned before graduation from high school). |
| 2 | New Graduate Student | A student who enters the institution classified as a Graduate Level Student (G1 or G2, see page 8) for the first time (e.g., a student who attended the institution as an undergraduate will still be classified as a new graduate student when he/she is first admitted to this level). |
| 3 | Other Student | Any student who fails to fit into any of the other admission status categories. |
| 4 | Transfer Student | A student who enrolls at an institution for the first time who has previously attended another postsecondary institution. Students classified as visiting students or First-time Freshman should be excluded. See the exception to this definition in the definition for First-Time Freshman above. |
| 5 | Continuing Students | Those students enrolled in a particular term who were also enrolled in the previous regular term or summer term and who do not qualify as first-time freshmen or transfer students. A regular term is defined as a fall or spring semester and a fall, winter or spring quarter. |
| 6 | Readmitted Students | Those students enrolled for a particular term who were previously enrolled at your institution but were not enrolled under the conditions specified above for continuing students. |
| 7 | New Professional Student | A student who enters the institution as a professional student (law, dentistry, medicine, veterinary medicine) for the first time. A student who attended the institution at another level will be classified as a new professional student when he/she is first admitted to this level. |

| <u>Code</u> | <u>Title</u> | <u>Description</u> |
|-------------|------------------|--|
| X | Visiting Student | A student who is enrolled in one or more courses at, or being taught by, your institution, but whose home campus is another institution. Include all students who are visiting your campuses (e.g. cross-registered, cross-enrolled, dual-enrolled, summer only, etc.) by formal or informal inter-institutional cooperative programs or agreements. |

If a student is enrolled in course work on both campuses, both institutions, irrespective of the conditions of the programs or agreements, should report these students.

For example: A student enrolled in a degree program at institution A and cross-enrolled in a course at (or being taught by) institution B would be reported as Admissions Status "1", "2", "3", etc. at institution A and as Admissions Status "X" at institution B.

If a student is enrolled in course work as a visiting student only and not enrolled on the home campus, the campus he/she is visiting should report the student.

For example: A student enrolled in a degree program at institution A does not enroll at institution A for the summer semester, but enrolls at institution B as a visiting student. Institution B would report that student as Admissions Status "X".

Admission Test Score: To be reported for FIRST-TIME FRESHMEN or TRANSFER students required to meet freshman admission criteria (see Admission Status definition). The highest composite or total score (four characters) achieved by the student on the standardized test used to determine admission. (Note: TOEFL scores would be submitted for all foreign students and non-resident aliens.) Numeric scores must be right justified and left-filled with zeroes. For example, an ACT score of 27 would be coded as 0027; an SAT total score of 1800 would be coded as 1800; or a TOEFL score of 550 would be coded as 0550.

Admission Test Type: To be reported for FIRST-TIME FRESHMEN or TRANSFER students required to meet freshman admission criteria (see Admission Status definition). The type of standardized test taken by the student used to determine admission (Note: TOEFL scores would be submitted for all foreign students and non-resident aliens.). Use the following codes:

| | |
|---|---|
| American College Test (ACT) | A |
| Scholastic Aptitude Test (SAT) | S |
| Test of English as a Foreign Language (TOEFL) | T |

Birth Date: The calendar date of birth as designated on the individual's legal birth registration or certificate. Code birth month as 01 (January), 02 (February), etc. The birth month will occupy positions 67 and 68. Code the birth year as the last four characters, i.e., if the student was born in 1981, code **1981** in positions 69-72.

Board of Regents' Core Flag: To be reported for FIRST-TIME FRESHMEN or TRANSFER students required to meet freshman admission criteria (see Admission Status definition). Code **Y** if the student completed the Regents' high school core curriculum, otherwise code **N**.

CIP Code: A six-character code developed for the National Center for Educational Statistics, which corresponds to a major field of study (see Important Links #2 for Appendices E1 and E2).

Contact Hour Flag: Code **C** if the course is a contact hour course. Code a blank space if a credit hour course (do NOT code low-values).

Course Abbreviation: The official assigned institutional identifier that serves to uniquely identify a course. This field should be left justified. For example, English would probably be coded as **ENGL** and Electrical Engineering as **EE** with two trailing blank spaces.

Course Classification: A CIP classification must be assigned to each course on a student's schedule. The course classification must be assigned from the codes found in Appendices E1 and E2 (see CIP Code above).

Course Credit/Contact Hours: The amount, to tenths, of semester credit hours (SCH equivalents) or contact hours given for a course. "No credit" or non-credit courses should have a value of 000.0 (zero). Actual credit earned should be reflected for variable credit courses.

Course Grade: The grade given for the course. Single-character grades should be reported left justified and right-filled with a space, e.g., an **A** would be coded as "A ".

Course Number: The standard official institutionally-assigned number or other identification that serves to uniquely identify a course and is usually related to the academic level of the course. This field should be left justified and padded with blanks if necessary. The course abbreviation and course number should match the course identification scheme as suggested in the institution catalog.

Cumulative Overall Grade Point Average: The student's average on all courses attempted (including all transfer work) as recognized by the submitting institution. This may be defined at your institution as cumulative, overall and/or adjusted GPA. Data are reported as a four-character data field, to thousandths, and uses a 4.000 grading system. For example, a student with a COGPA of 2.854 would be coded as 2854.

Current Term Grade Point Average: The student's GPA for the current reported term, as recognized by the submitting institution. Data are reported as a four-character data field, to thousandths, and uses a 4.000 grading system. For example, a student with a term GPA of 3.854 would be coded as 3854.

Developmental Course Flag: Code **D** for a Developmental Course, otherwise code a blank space (do *NOT* code low-value).

Enrolled at Census Date: If the student was enrolled in the course at the Census Date (14th class day or equivalent), code **Y**, otherwise code **N**.

Fee Residence: A student who is not assessed out-of-state fees will be considered a Louisiana resident. The determination of whether or not a student should pay out-of-state fees rests with the institution. (This data should be used for determining a student's residency for fee purposes only and may not necessarily represent his actual home residence.) Students who **are not assessed** out-of-state fees should be coded **Y**. Students who **are assessed** out-of-state fees should be coded **N**.

High School Class Percentile Rank: To be reported for FIRST-TIME FRESHMEN or TRANSFER students required to meet freshman admission criteria (see Admission Status definition). The student's high school class rank, as reported on his/her high school transcript. Three-character numeric data field that is right justified and left-filled with zeroes. For example, a student who ranks 42nd in a class of 200 students would be reported as (200-42)/200 and therefore at the 79th percentile and would be coded as **079**.

High School Code: For all high school graduates, code the six-character code assigned to each high school by ACT (see Appendix F for Louisiana High School Codes). For unknown Louisiana codes, code all zeroes, i.e., **000000**. For GED students, code **999997**. For out-of-state high schools in which the ACT code is unknown or not available, code **999998**. For foreign graduates, code all nines, i.e., **999999**.

High School Grade Point Average: To be reported for FIRST-TIME FRESHMEN or TRANSFER students required to meet freshman admission criteria (see Admission Status definition). The student's overall high school GPA, as recognized by the submitting institution. Data is reported as a four-character data field, to thousandths, and uses a 4.000 grading system. For example, a student with a HSGPA of 3.854 would be coded as 3854. The formula to be used for determining a converted 4.000 GPA is as follows: $Converted\ GPA = HSGPA / (Scale / 4.0)$

High School Graduation Year: A four-character numeric code for the calendar year in which the student received his/her high school diploma or the equivalent thereof. If the student did not receive a diploma or the equivalent, leave this field blank.

Increment Key: A two-digit numeric key assigned by the Board of Regents' staff, which gives each academic program record a unique key. (See Inventory of Degree and Certificate Programs for details.)

Institution Code: A two-character code developed by the Board of Regents for Louisiana Institutions. The first character identifies the institutional system. This code provides for the state systems of colleges and universities and the classification of other traditional institutions. To permit an improved representation, the institution code in Appendix A includes a period to separate the system designation from the institutional designation. The code is processed, however, as a two-character code without periods.

Parish/State/Country:

- (1) If a student is a resident of the State of Louisiana, code the high school parish from which he/she graduated. (See Appendix B.)
- (2) If the student is not a Louisiana high school graduate, but is a Louisiana resident, code the parish of residency.
- (3) For students who are either U.S. citizens or lawful residents of the United States of America and not Louisiana residents, code the state/U.S. territory of origin. (See Appendix C.)
- (4) For students who are not U.S. Citizens and
 - (a) carry F or J visas, or some other visa, and are in this country on a temporary basis without the right to remain indefinitely, code the country of origin. (See Appendix D.)
 - (b) Have been lawfully admitted to the U.S. (hold a Permanent Residence Card, formerly called a "green card"), or have been granted political asylum or refugee status, use the instructions given in (1), (2), or (3) above.

Program Admission Flag: Code **N** if the Program Classification has additional admission criteria which have NOT been met by the student. Code a blank space if the program does not have additional admission criteria or the student has been formally admitted to the program of study (do *NOT* code low-values).

Program Classification: A six-digit CIP (Classification of Instructional Programs) code followed by a two-digit Degree Level Code and increment key. The two-digit increment key completes the full unique program classification taxonomy. Together, these codes should correspond to an individual student's major field of study or curriculum/program objective identified in the BoR Inventory of Degree and Certificate Programs.

- (1) Each institution should assure that reported CIP code (declared major), Degree Level Code, and Increment Key fields correspond to approved curricula as currently reported on the Board of Regents' *Inventory of Degree and Certificate Programs*
- (2) For students uncommitted to a program of study, such as a first-time entering freshman, non-matriculating students or exchange students, code all zeroes in the CIP field, but code the level of the degree they are seeking in the Degree Level Code field and **00** in the Increment Key field.
- (3) For non-degree seeking students, code all zeroes in the CIP field, but code **ND** in the Degree Level Code field and **00** in the Increment Key field.
- (4) For undergraduate students who choose a major that is not approved for the reporting institution, and who intend to transfer to an institution which does grant his/her chosen undergraduate degree, code **240000** for the CIP code and the appropriate undergraduate Degree Level Code for the program to which the student intends to transfer. For these programs, code **00** in the Increment Key field.

Section Number: The official institution number or other identifier(s) that serve to uniquely identify the section of a course. This field should be right justified and padded with zeroes if necessary.

Student Identification Number: The number assigned to the student by the Social Security Administration

For those students not having a Social Security number, (e.g., foreign students) the institution will assign a student identifier. The student identifier should include a "T" in the first position (indicating a temporary number), followed by the Institutional Code in the next two positions. In the event a student without a Social Security number is issued one, the student name and Social Security number (identifier) should be forwarded to the Board of Regents to update the students' files. Those students who are never issued a real social security number should retain the same temporary number throughout their enrollment at that institution.

Student Name: The format of the name fields are as shown in the record layout of this document and consists of Last Name, First Name, Middle Initial and Suffix. Changes in student name status, like changes in Student Identification Number, should be forwarded to the Board of Regents.

Student Level: The total accredited work by a student which reflects institutionally accepted progress toward a degree or certificate.

| <u>Code</u> | <u>Category</u> | <u>Description</u> |
|-------------|-----------------|---|
| PR | Preparatory | A student concurrently enrolled in high school and college. |

| <u>Code</u> | <u>Category</u> | <u>Description</u> |
|-------------|---------------------|---|
| FR | Freshman | A student who has earned the equivalent of 0 to 29 semester credit hours. |
| SO | Sophomore | A student who has earned the equivalent of 30 to 59 semester credit hours. |
| JR | Junior | A student who has earned the equivalent of 60 to 89 semester credit hours. |
| SR | Senior | A student who has earned the equivalent of 90 or more semester credit hours and who is still an undergraduate student. |
| G1 | Graduate I | A student registered in a post-baccalaureate school/program and who holds a bachelor's degree or the equivalent (or a "professional" degree) and is also pursuing a master's degree, or pursuing a doctoral degree but has earned less than the equivalent number of credits required for a master's degree which is normally in the range of 30 to 36 semester credit hours beyond the bachelor's level. |
| G2 | Graduate II | A student who is pursuing a doctoral (except "professional") degree program except those who are classified as Graduate I by the definition provided above. |
| SP | Specialist | This classification is to include all students who hold a bachelor's degree or the equivalent (or "professional" degree) and are pursuing an educational specialist certificate/degree. |
| P1 | Professional 1 | A student enrolled in the first year of the curriculum at a professional school (law, dentistry, medicine, and veterinary medicine). |
| P2 | Professional 2 | A student enrolled in the second year of the curriculum at a professional school (law, dentistry, medicine, and veterinary medicine). |
| P3 | Professional 3 | A student enrolled in the third year of the curriculum at a professional school (law, dentistry, medicine, and veterinary medicine). |
| P4 | Professional 4 | A student enrolled in the fourth year of the curriculum at a professional school (law, dentistry, medicine, and veterinary medicine). |
| OU | Other Undergraduate | Students who are (1) enrolled in a non-degree-seeking status (Degree Level="ND"), (2) enrolled at two-year institutions who have accumulated more than 59 semester credit hours, (3) enrolled as a visiting student (admission status="X") or (4) are pursuing a Post-Associate certificate. |
| OG | Other Graduate | Students who hold a baccalaureate or higher degree and either (1) have not been formally admitted to a graduate or undergraduate degree program, or (2) are pursuing a certificate program beyond the baccalaureate level (i.e., Post-Bachelors, Post-Masters, Post-Doctoral, or Post-Professional). |

Student Race - Civil Rights Racial Category: An indication of the student's ethnic origin. The codes to be used are as follows:

| <u>Code</u> | <u>Category</u> | <u>Description</u> |
|-------------|-----------------------------------|---|
| 1 | Asian or Pacific Islander | A person having origins in any of the original peoples of the Far East, Southeast Asia, the Indian Subcontinent, or the Pacific Islands. This area includes, for example, China, Japan, Korea, the Philippine Islands, and Samoa. |
| 2 | American Indian or Alaskan Native | A person having origins in any of the original peoples of North America, and Alaskan Native who maintain cultural identification through tribal affiliation or community |
| 3 | Black, Non-Hispanic | A person having origins in any of the black racial groups of Africa. |
| 4 | Hispanic | A person of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origin, regardless of race. |
| 5 | NOT USED | |
| 6 | White, Non-Hispanic | A person having origins in any of the original peoples of Europe, North Africa, or the Middle East. |
| 7 | Foreign/Non-Resident Alien | A person who is not a citizen or national of the United States and who is in this country on a visa or temporary basis and does not have the right to remain indefinitely. Non-resident aliens are to be reported separately, rather than in any of the other racial/ethnic categories described in this section. |

| <u>Code</u> | <u>Category</u> | <u>Description</u> |
|-------------|------------------------|---|
| 8 | Race/ethnicity Unknown | This category is used ONLY if the student did not select a racial/ethnic designation, AND the postsecondary institution finds it impossible to place the student in one of the aforementioned racial/ethnic categories during established enrollment procedures or in any post-enrollment identification or verification process. |

Total Student Contact Hours Scheduled: The amount, to tenths, of semester contact hours scheduled at the semester/quarter census date. "No credit" or non-credit courses should have a value of 000.0 (zero). Actual credit earned should be reflected for variable contact hour courses. *Note: This field is the summation of Course Credit/Contact Hours for all courses with Contact Hour Course Flag equal to "C".*

Total Student Credit Hours Scheduled: The amount, to tenths, of semester credit hours (SCH equivalents) scheduled at the semester/quarter census date. "No credit" or non-credit courses should have a value of 000.0 (zero). Actual credit earned should be reflected for variable credit courses. *Note: This field is the summation of Course Credit/Contact Hours for all courses with Contact Hour Course Flag equal to Blank.*

Appendix A
Institution Codes

Source: *Board of Regents*

Institution Codes (Effective August 2001)

Board of Regents'
Institution Code

System/Institution Name

| | |
|------------|--|
| 0.0 | <i>Board of Regents</i> |
| 1.0 | <i>University of Louisiana System</i> |
| 1.2 | Grambling State University |
| 1.3 | Louisiana Tech University |
| 1.4 | McNeese State University |
| 1.5 | Nicholls State University |
| 1.6 | University of Louisiana at Monroe |
| 1.7 | Northwestern State University |
| 1.8 | Southeastern Louisiana University |
| 1.9 | University of Louisiana at Lafayette |
| 2.0 | <i>Louisiana State University System</i> |
| 2.1 | L.S.U. at Alexandria |
| 2.2 | L.S.U. in Baton Rouge |
| 2.3 | L.S.U. at Eunice |
| 2.4 | L.S.U. in Shreveport |
| 2.5 | L.S.U. Health Sciences Center in New Orleans |
| 2.6 | L.S.U. Health Sciences Center in Shreveport |
| 2.7 | University of New Orleans |
| 2.8 | L.S.U. Agricultural Sciences & Rural Development |
| 2.9 | L.S.U. Law Center |
| 2.A | L.S.U. School of Veterinary Medicine |
| 3.0 | <i>Southern University System</i> |
| 3.1 | Southern University in Baton Rouge |
| 3.2 | Southern University in New Orleans |
| 3.3 | Southern University in Shreveport-Bossier City |
| 3.4 | Southern University Law Center |
| 4.0 | <i>Louisiana Community and Technical College System</i> |
| 4.1 | Baton Rouge Community College |
| 4.2 | Bossier Parish Community College |
| 4.3 | Delgado Community College |
| 4.4 | Elaine P. Nunez Community College |
| 4.5 | River Parishes Community College |
| 4.6 | South Louisiana Community College |
| 4.7 | Louisiana Delta Community College |
| 5.0 | <i>Private/Independent Institutions</i> |
| 5.1 | Centenary College |
| 5.2 | Dillard University |
| 5.3 | Louisiana College |
| 5.4 | Loyola University in New Orleans |
| 5.5 | New Orleans Baptist Theological Seminary |
| 5.6 | Notre Dame Seminary |
| 5.7 | Our Lady of Holy Cross College |
| 5.8 | St. Joseph Seminary College |
| 5.9 | Our Lady of The Lake College |
| 5.A | Tulane University |
| 5.B | Xavier University |
| 5.D | Tulane Medical Center |

Institution Codes (Effective August 2001)

| <u>Board of Regents' Institution Code</u> | <u>System/Institution Name</u> |
|--|---|
| 6.0 | <i>Louisiana Technical College</i> |
| 6.1 | L.T.C. - Acadian |
| 6.2 | L.T.C. - Alexandria |
| 6.3 | L.T.C. - Ascension |
| 6.4 | L.T.C. - Avoyelles |
| 6.5 | L.T.C. - Bastrop |
| 6.6 | L.T.C. - Baton Rouge |
| 6.7 | L.T.C. - Charles B. Coreil |
| 6.8 | L.T.C. - Delta Ouachita |
| 6.9 | L.T.C. - Evangeline |
| 7.0 | L.T.C. - Florida Parishes |
| 7.1 | L.T.C. - Folkes |
| 7.2 | L.T.C. - Gulf Area |
| 7.3 | L.T.C. - Hammond Area |
| 7.4 | L.T.C. - Huey P. Long |
| 7.5 | L.T.C. - Jefferson |
| 7.6 | L.T.C. - Jumonville |
| 7.7 | L.T.C. - L.E. Fletcher |
| 7.8 | L.T.C. - Lafayette |
| 7.9 | L.T.C. - Lafourche |
| 8.0 | L.T.C. - Lamar Salter |
| 8.1 | L.T.C. - Mansfield |
| 8.2 | L.T.C. - Morgan Smith |
| 8.3 | L.T.C. - Natchitoches |
| 8.4 | L.T.C. - North Central |
| 8.5 | L.T.C. - Northeast |
| 8.6 | L.T.C. - Northwest |
| 8.7 | L.T.C. - Oakdale |
| 8.8 | L.T.C. - River Parishes |
| 8.9 | L.T.C. - Ruston |
| 9.A | L.T.C. - West Jefferson |
| 9.B | L.T.C. - Westside |
| 9.C | L.T.C. - Young Memorial |
| 9.0 | L.T.C. - Sabine Valley |
| 9.1 | L.T.C. - Shelby Jackson |
| 9.2 | L.T.C. - Shreveport Bossier |
| 9.3 | L.T.C. - Sidney Collier |
| 9.4 | L.T.C. - Slidell |
| 9.5 | L.T.C. - Sowela |
| 9.6 | L.T.C. - Sullivan |
| 9.7 | L.T.C. - T.H. Harris |
| 9.8 | L.T.C. - Tallulah/M. Surles |
| 9.9 | L.T.C. - Teche Area |

Appendix B
Parishes and Codes

Source: *Board of Regents*

Parish Codes

| <u>Code</u> | <u>Parish</u> | <u>Code</u> | <u>Parish</u> |
|-------------|------------------|-------------|----------------------|
| 01 | Acadia | 33 | Madison |
| 02 | Allen | 34 | Morehouse |
| 03 | Ascension | 35 | Natchitoches |
| 04 | Assumption | 36 | Orleans |
| 05 | Avoyelles | 37 | Ouachita |
| 06 | Beauregard | 38 | Plaquemines |
| 07 | Bienville | 39 | Pointe Coupee |
| 08 | Bossier | 40 | Rapides |
| 09 | Caddo | 41 | Red River |
| 10 | Calcasieu | 42 | Richland |
| 11 | Caldwell | 43 | Sabine |
| 12 | Cameron | 44 | St. Bernard |
| 13 | Catahoula | 45 | St. Charles |
| 14 | Claiborne | 46 | St. Helena |
| 15 | Concordia | 47 | St. James |
| 16 | DeSoto | 48 | St. John the Baptist |
| 17 | East Baton Rouge | 49 | St. Landry |
| 18 | East Carroll | 50 | St. Martin |
| 19 | East Feliciana | 51 | St. Mary |
| 20 | Evangeline | 52 | St. Tammany |
| 21 | Franklin | 53 | Tangipahoa |
| 22 | Grant | 54 | Tensas |
| 23 | Iberia | 55 | Terrebonne |
| 24 | Iberville | 56 | Union |
| 25 | Jackson | 57 | Vermilion |
| 26 | Jefferson | 58 | Vernon |
| 27 | Jefferson Davis | 59 | Washington |
| 28 | Lafayette | 60 | Webster |
| 29 | Lafourche | 61 | West Baton Rouge |
| 30 | LaSalle | 62 | West Carroll |
| 31 | Lincoln | 63 | West Feliciana |
| 32 | Livingston | 64 | Winn |

Appendix C

States and Codes

Source: United States Postal Service
and *NCHEMS Data Element Dictionary*

Standard Abbreviations for States of the United States

The two-character alphabetic codes below are recognized by the United States Postal Service and recommended for use as the standard code set in the NCHEMS Data Element Dictionary.

| <u>Code</u> | <u>State</u> | <u>Code</u> | <u>State</u> |
|-------------|----------------------|-------------|----------------|
| AL | Alabama | MT | Montana |
| AK | Alaska | NE | Nebraska |
| AZ | Arizona | NV | Nevada |
| AR | Arkansas | NH | New Hampshire |
| CA | California | NJ | New Jersey |
| CO | Colorado | NM | New Mexico |
| CT | Connecticut | NY | New York |
| DE | Delaware | NC | North Carolina |
| DC | District Of Columbia | ND | North Dakota |
| FL | Florida | OH | Ohio |
| GA | Georgia | OK | Oklahoma |
| HI | Hawaii | OR | Oregon |
| ID | Idaho | PA | Pennsylvania |
| IL | Illinois | RI | Rhode Island |
| IN | Indiana | SC | South Carolina |
| IA | Iowa | SD | South Dakota |
| KS | Kansas | TN | Tennessee |
| KY | Kentucky | TX | Texas |
| LA | Louisiana | UT | Utah |
| ME | Maine | VT | Vermont |
| MD | Maryland | VA | Virginia |
| MA | Massachusetts | WA | Washington |
| MI | Michigan | WV | West Virginia |
| MN | Minnesota | WI | Wisconsin |
| MS | Mississippi | WY | Wyoming |
| MO | Missouri | | |

Appendix D
Countries of the World

Source:
*U.S. DEPARTMENT OF COMMERCE
NATIONAL INSTITUTE OF STANDARDS AND TECHNOLOGY
FEDERAL INFORMATION PROCESSING STANDARDS PUBLICATION 10-4
(PROVISIONAL FIPS PUB 10-4)
May 6, 1993*

Countries of the World

U.S. Department of Commerce - National Institute of Standards and Technology

| <u>Code</u> | <u>Country</u> | <u>Code</u> | <u>Country</u> |
|-------------|--------------------------------|-------------|-------------------------------------|
| AF | Afghanistan | HR | Croatia |
| AL | Albania | CU | Cuba |
| AG | Algeria | CY | Cyprus |
| AQ | American Samoa | EZ | Czech Republic |
| AN | Andorra | DA | Denmark |
| AO | Angola | DJ | Djibouti |
| AV | Anguilla | DO | Dominica |
| AY | Antarctica | DR | Dominican Republic |
| AC | Antigua and Barbuda | EC | Ecuador |
| AR | Argentina | EG | Egypt |
| AM | Armenia | ES | El Salvador |
| AA | Aruba | EK | Equatorial Guinea |
| AT | Ashmore and Cartier Islands | ER | Eritrea |
| AS | Australia | EN | Estonia |
| AU | Austria | ET | Ethiopia |
| AJ | Azerbaijan | EU | Europa Island |
| BF | Bahamas, The | FK | Falkland Islands (Islas Malvinas) |
| BA | Bahrain | FO | Faroe Islands |
| FQ | Baker Island | FM | Federated States of Micronesia |
| BG | Bangladesh | FJ | Fiji |
| BB | Barbados | FI | Finland |
| BS | Bassas Da India | FR | France |
| BO | Belarus | FG | French Guiana |
| BE | Belgium | FP | French Polynesia |
| BH | Belize | FS | French Southern and Antarctic Lands |
| BN | Benin | GB | Gabon |
| BD | Bermuda | GA | Gambia, The |
| BT | Bhutan | GZ | Gaza Strip |
| BL | Bolivia | GG | Georgia |
| BK | Bosnia and Herzegovina | GM | Germany |
| BR | Brazil | GH | Ghana |
| IO | British Indian Ocean Territory | GI | Gibraltar |
| VI | British Virgin Islands | GO | Glorioso Islands |
| BX | Brunei | GR | Greece |
| BU | Bulgaria | GQ | Guam |
| UV | Burkina | GT | Guatemala |
| BM | Burma | GK | Guernsey |
| BY | Burundi | GV | Guinea |
| CB | Cambodia | PU | Guinea-bissau |
| CM | Cameroon | GY | Guyana |
| CA | Canada | HA | Haiti |
| CJ | Cayman Islands | HM | Heard Island and McDonald Islands |
| CT | Central African Republic | HO | Honduras |
| CD | Chad | HK | Hong Kong |
| CI | Chile | HQ | Howland Island |
| CH | China | HU | Hungary |
| KT | Christmas Island | IC | Iceland |
| IP | Clipperton Island | IN | India |
| CK | Cocos (Keeling) Islands | ID | Indonesia |
| CO | Colombia | IR | Iran |
| CN | Comoros | IZ | Iraq |
| CF | Congo | EI | Ireland |
| CR | Coral Sea Islands | IS | Israel |
| CS | Costa Rica | IT | Italy |
| IV | Cote D'ivoire (Ivory Coast) | JM | Jamaica |

Countries of the World

U.S. Department of Commerce - National Institute of Standards and Technology

| <u>Code</u> | <u>Country</u> | <u>Code</u> | <u>Country</u> |
|-------------|--|-------------|--|
| JN | Jan Mayen | CQ | Northern Mariana Islands |
| JA | Japan | NO | Norway |
| DQ | Jarvis Island | MU | Oman |
| JE | Jersey | PK | Pakistan |
| JQ | Johnston Atoll | LQ | Palmyra Atoll |
| JO | Jordan | PM | Panama |
| JU | Juan De Nova Island | PP | Papua New Guinea |
| KZ | Kazakhstan | PF | Paracel Islands |
| KE | Kenya | PA | Paraguay |
| KQ | Kingman Reef | PE | Peru |
| KR | Kiribati | RP | Philippines |
| KN | Korea, Democratic People's Republic of | PC | Pitcairn Islands |
| KS | Korea, Republic of | PL | Poland |
| KU | Kuwait | PO | Portugal |
| KG | Kyrgyzstan | RQ | Puerto Rico |
| LA | Laos | QA | Qatar |
| LG | Latvia | RE | Reunion |
| LE | Lebanon | RO | Romania |
| LT | Lesotho | RS | Russia |
| LI | Liberia | RW | Rwanda |
| LH | Lithuania | SM | San Marino |
| LU | Luxembourg | SA | Saudi Arabia |
| MC | Macau | SG | Senegal |
| MK | Macedonia | SR | Serbia |
| MA | Madagascar | SE | Seychelles |
| MI | Malawi | SL | Sierra Leone |
| MY | Malaysia | SN | Singapore |
| ML | Mali | LO | Slovakia |
| MT | Malta | SI | Slovenia |
| IM | Man, Isle Of | BP | Solomon Islands |
| RM | Marshall Islands | SO | Somalia |
| MB | Martinique | SF | South Africa |
| MR | Mauritania | SX | South Georgia And The South Sandwich Islands |
| MP | Mauritius | SP | Spain |
| MX | Mexico | PG | Spratly Islands |
| MQ | Midway Islands | CE | Sri Lanka |
| MD | Moldova | SH | St. Helena |
| MN | Monaco | SC | St. Kitts And Nevis |
| MG | Mongolia | ST | St. Lucia |
| MW | Montenegro | SB | St. Pierre And Miquelon |
| MH | Montserrat | VC | St. Vincent And The Grenadines |
| MO | Morocco | SU | Sudan |
| MZ | Mozambique | NS | Suriname |
| WA | Namibia | SV | Svalbard |
| NR | Nauru | WZ | Swaziland |
| BQ | Navassa Island | SW | Sweden |
| NP | Nepal | SZ | Switzerland |
| NL | Netherlands | SY | Syria |
| NT | Netherlands Antilles | TW | Taiwan |
| NC | New Caledonia | TZ | Tanzania |
| NZ | New Zealand | TH | Thailand |
| NU | Nicaragua | TO | Togo |
| NI | Nigeria | TL | Tokelau |
| NE | Niue | TN | Tonga |
| NF | Norfolk Island | TD | Trinidad and Tobago |

Countries of the World

U.S. Department of Commerce - National Institute of Standards and Technology

| <u>Code</u> | <u>Country</u> | <u>Code</u> | <u>Country</u> |
|-------------|--|-------------|----------------|
| TE | Tromelin Island | | |
| PS | Trust Territory of the Pacific Islands (Palau) | | |
| TS | Tunisia | | |
| TU | Turkey | | |
| TX | Turkmenistan | | |
| TK | Turks and Caicos Islands | | |
| TV | Tuvalu | | |
| UG | Uganda | | |
| UP | Ukraine | | |
| TC | United Arab Emirates | | |
| UK | United Kingdom | | |
| US | United States | | |
| UY | Uruguay | | |
| UZ | Uzbekistan | | |
| NH | Vanuatu | | |
| VT | Vatican City | | |
| VE | Venezuela | | |
| VM | Vietnam | | |
| VQ | Virgin Islands | | |
| WQ | Wake Island | | |
| WF | Wallis and Futuna | | |
| WE | West Bank | | |
| WI | Western Sahara | | |
| WS | Western Samoa | | |
| YM | Yemen | | |
| CG | Zaire | | |
| ZA | Zambia | | |
| ZI | Zimbabwe | | |

Appendix F
ACT High School Codes

Source: Louisiana Department of Education and ACT

ACT High School Codes
Louisiana Department of Education and ACT

| <u>Code</u> | <u>School</u> | <u>Code</u> | <u>School</u> |
|-------------|--|-------------|--|
| 190000 | Abbeville High School | 190217 | Northdale Alternative Magnet Academy |
| 190015 | North Vermilion High School | 190218 | Parkview Baptist School |
| 190020 | Vermilion Catholic High School (C) | 190220 | Redemptorist High School (C) |
| 190035 | Albany High School | 190221 | Riverdale Christian Academy |
| 190038 | Alexandria Senior High School | 190222 | Robert E. Lee High School |
| 190040 | Bolton High School | 190223 | Runnels School |
| 190043 | Ewell S. Aiken Optional School | 190225 | Louisiana New School Academy |
| 190044 | Grace Christian High School | 190234 | Second Chance Academy |
| 190045 | Holy Savior Menard Central High School (C) | 190235 | St. Joseph's Academy (Girls) (C) |
| 190050 | Peabody Magnet High School | 190240 | Scotlandville Magnet High School |
| 190075 | Amite High School | 190242 | Tara High School |
| 190076 | Arcola First Baptist Church School | 190244 | The Dunham School |
| 190077 | Oak Forest Academy | 190245 | LSU University Laboratory School |
| 190078 | Northwood Preparatory High School | 190246 | Starkey Academy |
| 190090 | Anacoco High School | 190249 | Valley Park School |
| 190104 | NOVA Academy | 190250 | Woodlawn High School |
| 190105 | Arcadia High School | 190255 | Bell City High School |
| 190115 | Beau Chene High School | 190257 | Belle Chasse High School |
| 190130 | Athens High School | 190270 | Benton High School |
| 190133 | Mt. Olive Christian School | 190275 | Bernice High School |
| 190135 | Atlanta School | 190282 | Berwick High School |
| 190145 | Baker High School | 190285 | Bienville High School |
| 190146 | Central Private School | 190290 | Bogalusa High School |
| 190148 | Bethany Christian School | 190318 | Airline High School |
| 190152 | West St. Mary High School | 190324 | Bossier Achievement Center |
| 190155 | Basile High School | 190325 | Bossier High School |
| 190165 | Bastrop High School | 190328 | Parkway High School |
| 190176 | Prairie View School | 190330 | Northwood High School |
| 190178 | Pointe Coupee Central High School | 190345 | Breaux Bridge High School |
| 190179 | Baton Rouge High School | 190365 | Brusly High School |
| 190182 | Belaire High School | 190370 | Buckeye High School |
| 190183 | Broadmoor Senior High School | 190375 | Bunkie High School |
| 190185 | Baton Rouge Preparatory Academy | 190385 | Buras High School |
| 190186 | Bishop Joseph V. Sullivan School (C) | 190388 | West Ouachita High School |
| 190188 | Arlington Preparatory Academy | 190400 | Calvin High School |
| 190190 | Capitol Senior High School | 190408 | Johnson Bayou High School |
| 190191 | Calvary Christian School | 190415 | Lakeview Junior-Senior High School |
| 190195 | Catholic High School (Boys) (C) | 190420 | Carencro High School |
| 190200 | Southern University Lab School | 190425 | Phoenix High School |
| 190203 | Christian Life Academy | 190430 | Castor High School |
| 190204 | Jehovah-Jireh Christian Academy | 190435 | Cecilia High School |
| 190205 | Central High School | 190440 | Centerville High School |
| 190207 | Episcopal High School | 190443 | Andrew Jackson Fundamental High School |
| 190208 | Glen Oaks Senior High School | 190445 | Chalmette High School |
| 190210 | Istrouma Senior High School | 190450 | Chataignier High School |
| 190211 | Louisiana School for the Visually Impaired | 190455 | Chatham Jasper Henderson High School |
| 190212 | Louisiana School for the Deaf | 190475 | Choudrant High School |
| 190213 | Gables Academy | 190480 | Church Point High School |
| 190214 | Family Christian Academy | 190490 | Clinton High School |
| 190215 | McKinley Senior High School | 190493 | Silliman Institute |
| 190216 | Hosanna Christian Academy (AG) | 190518 | Caldwell Parish High School |
| 190530 | Converse High School | 190970 | Pine High School |

ACT High School Codes
Louisiana Department of Education and ACT

| <u>Code</u> | <u>School</u> | <u>Code</u> | <u>School</u> |
|-------------|--|-------------|---|
| 190550 | Cotton Valley High School | 190983 | French Settlement High School |
| 190553 | Red River High School | 190985 | South Lafourche High School |
| 190568 | Riverdale Academy | 190995 | Georgetown High School |
| 190575 | Covington High School | 191005 | Gibbsland-Coleman High School |
| 190583 | Northlake Christian School | 191020 | Glenmora High School |
| 190590 | St. Paul's Senior High School(Boys)(C) | 191025 | Plainview High School |
| 190595 | St. Scholastica Academy | 191045 | East Ascension High School |
| 190602 | South Cameron High School | 191055 | Grambling State University Lab High School |
| 190605 | Crowley High School | 191059 | Central School Corporation |
| 190614 | Northside Christian School | 191070 | Academy of the Sacred Heart (Girls) (C) |
| 190615 | Notre Dame High School (C) | 191080 | Grand Isle High School |
| 190625 | Crowville High School | 191085 | Fairview High School |
| 190630 | Delcambre High School | 191089 | H. L. Bourgeois High School |
| 190638 | Delhi High School | 191095 | St. Helena Central High School |
| 190655 | Denham Springs High School | 191113 | Archbishop Blenk School (Girls) (C) |
| 190656 | Community Christian Academy | 191120 | Gueydan High School |
| 190670 | DeQuincy High School | 191125 | Hackberry High School |
| 190678 | Beckwith Christian School | 191135 | Hahnville High School |
| 190679 | Beauregard Alternative School | 191150 | Hammond High School |
| 190680 | DeRidder High School | 191154 | St. Thomas Aquinas Regional Catholic High Sch |
| 190683 | East Beauregard High School | 191158 | Tangipahoa Parish PM High School |
| 190685 | Destrehan High School | 191160 | Harrisonburg High School |
| 190690 | St. Charles Catholic High School (C) | 191165 | West Jefferson High School |
| 190695 | Dodson High School | 191170 | Haughton High School |
| 190700 | Ascension Catholic School (C) | 191172 | Claiborne Academy |
| 190705 | Donaldsonville High School | 191180 | Haynesville Jr./Sr. High School |
| 190725 | Downsville High School | 191195 | Holden High School |
| 190730 | Doyline High School | 191205 | Homer High School |
| 190740 | Grant High School | 191215 | Hornbeck High School |
| 190743 | Dubach High School | 191221 | Houma Christian School |
| 190770 | West St. John High School | 191227 | Ellender Memorial High School |
| 190790 | Elizabeth High School | 191230 | Vandebilt Catholic High School (C) |
| 190795 | Oak Hill High School | 191245 | South Terrebonne High School |
| 190800 | Elton High School | 191250 | Terrebonne High School |
| 190820 | Epps High School | 191261 | Independence High School |
| 190823 | Erath High School | 191270 | Iota High School |
| 190855 | Eunice High School | 191280 | Iowa High School |
| 190860 | St. Edmund School (C) | 191285 | Jackson High School |
| 190865 | Evans High School | 191302 | Jeanerette Senior High School |
| 190875 | Farmerville High School | 191310 | Jena High School |
| 190900 | Ferriday High School | 191315 | Hathaway High School |
| 190903 | Huntington School | 191330 | Jennings High School |
| 190910 | Hyatt High School | 191335 | Jonesboro-Hodge High School |
| 190920 | Florien High School | 191345 | Weston High School |
| 190930 | Forest School | 191350 | Block High School |
| 190936 | Forest Hill Academy | 191352 | Central High School |
| 190945 | Franklin Senior High School | 191360 | Kaplan High School |
| 190950 | Hanson Memorial School (C) | 191365 | Pecan Island High School |
| 190962 | Bowling Green School | 191375 | Jewel M. Sumner High School |
| 190965 | Franklinton High School | 191385 | Kentwood High School |

ACT High School Codes
Louisiana Department of Education and ACT

| <u>Code</u> | <u>School</u> | <u>Code</u> | <u>School</u> |
|-------------|--|-------------|---|
| 191388 | Grawood Christian School | 191685 | Many High School |
| 191390 | Kilbourne High School | 191700 | Marion High School |
| 191400 | Kinder High School | 191720 | Marksville High School |
| 191410 | Lacassine Elem/High School | 191722 | Archbishop Shaw Sr. High School (C) |
| 191414 | Acadiana High School | 191723 | Immaculata High School (Girls) (C) |
| 191416 | Assembly Christian School | 191724 | John Ehret High School |
| 191417 | O. Comeaux High School | 191727 | L.W. Higgins High School |
| 191419 | Episcopal School of Acadiana/Alternative | 191728 | Marrero Christian High School |
| 191421 | Teurlings Catholic High School(C) | 191740 | Maurepas School |
| 191425 | Lafayette High School | 191763 | Archbishop Hannan High School(C) |
| 191428 | Volunteers of America Juvenile Day Program | 191770 | Delta High School |
| 191432 | Lafayette Charter High School | 191775 | Merryville High School |
| 191437 | Northside High School | 191776 | Alfred Bonnabel High School |
| 191438 | St. Thomas More Catholic High School (C) | 191777 | Archbishop Chapelle High School (Girls) (C) |
| 191439 | Lafayette Christian Academy | 191778 | Archbishop Rummel Sr. High School (Boys) (C) |
| 191443 | Fisher Middle/High School | 191779 | Grace King High School |
| 191445 | Lake Arthur High School | 191780 | East Jefferson High School |
| 191449 | Alfred M. Barbe High School | 191782 | Metairie Park Country Day School |
| 191453 | Calcasieu PM High School | 191783 | Ridgewood Preparatory School |
| 191455 | Grand Lake High School | 191784 | St. Martin's Episcopal School (E) |
| 191456 | Hamilton Christian Academy | 191785 | Midland High School |
| 191458 | Calcasieu Career Center | 191791 | Heritage Academy |
| 191460 | LaGrange High School | 191795 | Glenbrook School |
| 191465 | Lake Charles/Boston High School | 191800 | Minden High School |
| 191470 | St. Louis Catholic High School (C) | 191811 | Webster Parish Alternative School |
| 191487 | Sam Houston High School | 191815 | Carroll High School |
| 191495 | Washington/Marion Magnet High School | 191825 | Neville High School |
| 191503 | Briarfield Academy | 191829 | Ouachita Christian School |
| 191510 | Lake Providence Senior High School | 191830 | Ouachita Parish High School |
| 191515 | Monticello High School | 191831 | River Oaks School |
| 191542 | Rapides High School | 191835 | St. Frederick High School (C) |
| 191543 | Hicks High School | 191839 | Excelsior Christian School |
| 191545 | Leesville High School | 191843 | Wossman High School |
| 191550 | Pickering High School | 191845 | Monterey High School |
| 191570 | Spearsville High School | 191850 | Montgomery High School |
| 191575 | Linville High School | 191855 | Avoyelles High School |
| 191582 | Pineview High School | 191865 | Morgan City High School |
| 191585 | Doyle High School | 191870 | Central Catholic School (C) |
| 191590 | Livonia High School | 191895 | Mt. Hermon School |
| 191600 | Central Lafourche High School | 191905 | Assumption High School |
| 191605 | Logansport High School | 191917 | Louisiana School for Math, Science & the Arts |
| 191610 | Stanley High School | 191920 | Natchitoches Central High School |
| 191625 | South Beauregard High School | 191930 | St. Mary's Elementary & High School (C) |
| 191630 | Loranger High School | 191940 | Negreet High School |
| 191635 | Loreauville High School | 191945 | Newellton High School |
| 191640 | Lutcher High School | 191947 | Assembly Christian School (AG) |
| 191650 | Mamou High School | 191948 | Catholic High School (C) |
| 191659 | Fontainebleau High School | 191967 | New Iberia Senior High School |
| 191660 | Mandeville High School | 191970 | Westgate High School |
| 191665 | Mangham High School | 191985 | Academy of the Sacred Heart (Girls) (C) |
| 191675 | Mansfield High School | 191990 | Alcee Fortier High School |

ACT High School Codes
Louisiana Department of Education and ACT

| <u>Code</u> | <u>School</u> | <u>Code</u> | <u>School</u> |
|-------------|--|-------------|---|
| 191991 | Lawless High School | 192300 | Opelousas Senior High School |
| 192006 | Benjamin Franklin Senior High School | 192304 | Westminster Christian Academy |
| 192010 | Booker T. Washington School | 192305 | Northwest High School |
| 192015 | Brother Martin Sr. High School (Boys) (C) | 192320 | North Central High School |
| 192020 | De La Salle Senior High School (C) | 192325 | Patterson High School |
| 192021 | McMain Magnet Secondary School | 192327 | Pearl River High School |
| 192023 | Ecole Classique | 192335 | Pelican All Saints High School |
| 192025 | Fredrick A. Douglass High School | 192345 | Pine Prairie High School |
| 192026 | Lutheran High School (L) | 192350 | Pineville High School |
| 192027 | Carver Middle School | 192354 | Rapides Motivational Center |
| 192030 | Holy Cross Senior High School (Boys) (C) | 192365 | Pitkin High School |
| 192032 | Edna Karr Magnet School | 192373 | Plain Dealing Academy |
| 192045 | Isidore Newman School | 192375 | Plain Dealing High School |
| 192050 | Jesuit Senior High School (Boys) (C) | 192390 | Plaquemine Senior High School |
| 192053 | John Curtis Christian School | 192395 | St. John High School (C) |
| 192054 | John F. Kennedy Senior High School | 192405 | St. Joseph Elementary & High School (C) |
| 192060 | John McDonogh Senior High School | 192415 | Pleasant Hill High School |
| 192065 | Joseph S. Clark Senior High School | 192425 | Ponchatoula High School |
| 192070 | L.B. Landry High School | 192435 | Port Allen High School |
| 192075 | Rabouin Career Magnet High School | 192440 | Port Barre High School |
| 192076 | Bishop McManus School | 192445 | Port Sulphur High School |
| 192078 | Faith Christian Academy | 192470 | Quitman High School |
| 192080 | The Louise S. McGehee School (GIRLS) | 192490 | Rayne High School |
| 192083 | Marion Abramson Senior High School | 192505 | Rayville High School |
| 192090 | McDonogh #35 Senior High School | 192517 | Riverfield Academy |
| 192097 | Crescent City Baptist High School | 192520 | Reeves High School |
| 192103 | Cabrini High School (Girls) (C) | 192530 | East St. John High School |
| 192105 | Mount Carmel Academy (Girls) (C) | 192536 | Reserve Christian High School |
| 192112 | New Orleans Science and Mathematics HS | 192538 | Riverside Academy |
| 192113 | O. Perry Walker Middle School | 192550 | Ringgold High School |
| 192115 | Redeemer-Seton Senior High School (C) | 192570 | North Iberville Elementary/High School |
| 192120 | Riverdale High School | 192580 | Rosepine High School |
| 192121 | River Oaks Hospital School | 192587 | Bethel Christian School |
| 192133 | Sarah Towles Reed Senior High School | 192588 | Cedar Creek School |
| 192145 | St. Augustine Senior High School (C) | 192590 | Howard School |
| 192165 | St. Mary's Academy (Girls) (C) | 192592 | Lincoln Parish Secondary Alternative School |
| 192170 | St. Mary's Dominican High School (Girls) (C) | 192595 | Ruston High School |
| 192190 | Urban League Street Academy | 192601 | St. Amant High School |
| 192195 | Ursuline Academy (Girls) (C) | 192610 | St. Bernard High School |
| 192200 | Walter L. Cohen High School | 192615 | West Feliciana High School |
| 192205 | Warren Easton Fundamental Sr High School | 192623 | St. James High School |
| 192210 | Xavier University Prep School (Girls) (C) | 192625 | Davidson High School |
| 192214 | False River Academy | 192630 | Tensas Academy |
| 192230 | Catholic High of Pointe Coupee (C) | 192646 | St. Martin Preparatory School |
| 192235 | Ebarb School | 192647 | St. Martinville Senior High School |
| 192255 | Oakdale High School | 192650 | Saline High School |
| 192265 | Oak Grove High School | 192660 | Sarepta High School |
| 192275 | Oberlin High School | 192670 | Shongaloo High School |
| 192280 | LaSalle High School | 192671 | Evangel Academy |
| 192285 | Opelousas Catholic School (C) | 192675 | Booker T. Washington High School |
| 192287 | Acadiana Preparatory School | 192676 | Hamilton Terrace Learning Center |

ACT High School Codes
Louisiana Department of Education and ACT

| <u>Code</u> | <u>School</u> | <u>Code</u> | <u>School</u> |
|-------------|---|-------------|--|
| 192677 | Kingston Christian Academy | 192988 | Richardson High School/Alternative Program |
| 192678 | Captain Shreve High School | 192995 | West Monroe High School |
| 192679 | Caddo Parish Magnet High School | 193000 | White Castle High School |
| 192680 | C.E. Byrd High School | 193018 | Winnfield Senior High School |
| 192684 | Green Oaks High School | 193024 | Franklin Academy |
| 192685 | Fair Park High School | 193040 | Winnsboro High School |
| 192690 | Loyola College Preparatory School (C) | 193060 | Northeast High School |
| 192691 | Huntington High School | 193070 | Zachary High School |
| 192692 | Northwood High School | 193080 | Zwolle High School |
| 192698 | University Christian Prep (B) | | |
| 192699 | Southwood High School | | |
| 192703 | Woodlawn High School | | |
| 192705 | Lakeside High School | | |
| 192710 | Sicily Island High School | | |
| 192735 | Simpson High School | | |
| 192740 | Simsboro High School | | |
| 192742 | Emerson Academy | | |
| 192745 | Singer High School | | |
| 192746 | Pope John Paul II High School (C) | | |
| 192747 | Northshore High School | | |
| 192748 | Salmen High School | | |
| 192750 | Slidell High School | | |
| 192751 | First Baptist Christian School | | |
| 192765 | Springfield High School | | |
| 192775 | Springhill High School | | |
| 192777 | St. Amant Baptist Christian School | | |
| 192780 | Starks High School | | |
| 192793 | Sterlington High School | | |
| 192795 | North DeSoto High School | | |
| 192804 | Parkview Christian School | | |
| 192805 | Sulphur High School | | |
| 192810 | Summerfield High School | | |
| 192825 | East Iberville Elementary/High School | | |
| 192830 | Reuben McCall Senior High School | | |
| 192833 | Tallulah Academy-Delta Christian School | | |
| 192835 | Tallulah High School | | |
| 192850 | E.D. White Catholic High School (C) | | |
| 192860 | Thibodaux High School | | |
| 192865 | Tioga High School | | |
| 192885 | Varnado High School | | |
| 192888 | Boothville-Venice School | | |
| 192900 | Vidalia High School | | |
| 192905 | Bayou Chicot High School | | |
| 192920 | Vidrine High School | | |
| 192925 | Ville Platte High School | | |
| 192930 | Vinton High School | | |
| 192940 | North Caddo High School | | |
| 192945 | Walker High School | | |
| 192965 | Live Oak High School | | |
| 192970 | Welsh High School | | |
| 192982 | Westlake High School | | |

Appendix G

Special Instructions for Private/Independent Institutions

Source: Board of Regents

Special Instructions for Private/Independent Institutions

RECORD DESCRIPTION

Use the following record specifications for positions 127-145.

| Data Element Name | Code or Source of Code | Field Position | Field Format | Field Length |
|-------------------------------------|------------------------|----------------|--------------|--------------|
| Louisiana Voter | | 127 | PIC X(1) | 1 |
| Yes | Y | | | |
| No | N | | | |
| Driver's License State Abbreviation | Appendix C | 128-129 | PIC X(2) | 2 |
| Driver's License Number | See definitions | 130-139 | PIC X(10) | 10 |
| Not Used | Blanks | 140-145 | | 6 |

DEFINITIONS

Louisiana Voter: Code **1** if the student is a registered Louisiana voter. Code **0** if the student is **NOT** a registered Louisiana voter.

Driver's License State: Enter the student's two-digit driver's license state code (see Appendix C).

Driver's License Number: Enter the student's driver's license number.

Fee Residence *: A student who qualifies for participation in the ATI program, code **Y**, otherwise code **N**.

Increment Key *: A two-digit numeric key assigned by the Board of Regents' staff, which gives each academic program record a unique key. For private/independent institutions, code **01**.

* *Indicates an alternative interpretation of an existing field.*

Appendix H

Important Information links

Source: Board of Regents

Important Links

- 1) **Board of Regents' Inventory of Degree and Certificate Programs**
<http://www.regents.state.la.us/Reports/crinhome.htm>
- 2) **Appendix E: Classification of Instructional Programs - (2000 Edition)**
E1: Alphabetical Listing <http://www.regents.state.la.us/pdfs/Specs/cipalpha.pdf>
E2: Numerical Listing <http://www.regents.state.la.us/pdfs/Specs/ciplist.pdf>
- 3) **Board of Regents' Website**
Home Page: <http://www.regents.state.la.us>
Data and Publications: <http://www.regents.state.la.us/Reports/datapub.htm>
- 4) **Regents'/TOPS Core Curriculum**
<http://www.regents.state.la.us/PubRel/topscore.htm>
- 5) **Statewide Student Profile Reports**
<http://www.regents.state.la.us/Reports/ssps/home.htm>
- 6) **The Master Plan for Public Postsecondary Education: 2001**
<http://www.regents.state.la.us/pdfs/Planning/masterplan2001.pdf>
- 7) **Master Plan Issues**
<http://www.regents.state.la.us/pdfs/Planning/MPIssues1.pdf>
- 8) **Regents' Admissions Standards Framework**
<http://www.regents.state.la.us/pdfs/PubAff/amstandards.pdf>
- 9) **Electronic Code Tables - Parish, State, Country, Classification of Instructional Programs, ACT High School, (Excel Format)**
<http://www.regents.state.la.us/pdfs/Specs/spscodes.xls>